



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		MAHADEVANANDA MAHAVIDYALAYA
Name of the head of the Institution		DR. NAYAN KUMAR SARKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03325920577
Mobile no.		9830046371
Registered Email		mahadevanandamahavidyalaya@gmail.com
Alternate Email		arinpal@yahoo.com
Address		MONIRAMPUR, BARRACKPORE
City/Town		BARRACKPORE
State/UT		West Bengal
Pincode		700120
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	PROF. SRAVASTI CHATTOPADHYAY
Phone no/Alternate Phone no.	03325930843
Mobile no.	9831512552
Registered Email	sravasti.chowdhuri@gmail.com
Alternate Email	iqac.mm@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mmbkp.in/wp-content/uploads/2020/02/AQAR-2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mmbkp.in

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.0	2006	02-Feb-2006	01-Feb-2011
2	A	3.02	2015	19-Feb-2015	18-Feb-2021

6. Date of Establishment of IQAC	28-Feb-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CBCS Syllabus Workshop	16-Mar-2018 1	54

Seminar on Career Counselling	07-Feb-2018 1	110
Career Counselling by APTECH	20-Nov-2017 1	325
Gender Sensitization Programme	05-Dec-2017 2	250
Seminar on Astronomical Science	06-Dec-2017 1	100
Ancient Indian Science	09-Aug-2017 1	60
Library Orientation cum Workshop	24-Jul-2017 4	750
Student's Orientation programme	11-Jul-2017 1	1000
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mahadevananda Mahavidyalaya	Infrastructure grant	RUSA	2018 0	6000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducting Feedback Process at different levels for overall transparency and quality improvement. Organising Seminars and workshops for promoting academic eminence, social awareness All the major committees work in sync with IQAC and

monitor the functioning of each committee. IQAC further assists the Principal to follow up with concerned authorities for raising fund for the infrastructural development of the college. Cultural awareness programme undertaken.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Imparting Social Awareness	Remedial/Tutorial classes held, books donated to needy students
Cultural and Environment Awareness Programme	Seminars, lectures, workshps organised throughout the year, other outreach activities undertaken.
Promote research based activities	Teachers are encouraged to participate in orientation and refresher courses. They are also motivated to undertake Minor and Major research projects of UGC
Monitoring and evaluating the performance of teaching -learning activities	Feedback at all levels taken and analysed
Strengthening the quality of education	Orientation programme held at the beginning of the academic session, academic calendar prepared, Regular parents Teacher meeting held, seminars, workshops organised
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	16-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

19-Jan-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission	15-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Student Plus(Old system),CBCS(new student system),Finaware(Account System),Online Admission,Pay Plus

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective execution of the curriculum the following mechanism are in place
 1. Departmental meetings are held in each department at the beginning of every session for distribution of topics in the syllabus. 2. Number of classes are also allotted according to topics in the syllabus. 3. Information of the same is provided for the preparation of academic calendar. 4. The college provide a well chalked out routine for each year /Sem for both UG and PG classes. 5. Academic calendar with details of topics and teachers is published at the beginning of every session. 6. Various class room teaching methods are adopted-
 a) Lecture method b) ICT enabled teaching learning method c)Scientific models and chart d)Group discussion e)field work and educational excursion f)Extension lecture

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	30/06/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	30/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	30/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	30/06/2018	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Geography (Honours and General)	31
BA	Education (Honours)	18
BSc	Zoology(Honours and General)	40
BSc	Botany(Honours and General)	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>We are collecting feedback from our students department wise. We have designed a special feedback form on Faculty performance and subject review as well as infrastructure development. Feedback on Teachers: This questionnaire has been designed by Mahadevananda Mahavidyalaya to seek a feedback from the student to strengthen the quality of teaching-learning environment and to look for opportunities to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning. [(Rating: 5-Excellent, 4-Very Good, 3- Good, 2- Average, 1- Below Average)]</p> <p>1. Effectiveness of Teacher in terms of teaching the subject matter 2. Refers to latest developments in the field 3. Effectiveness of Teacher in terms of communication skills 4. Accessibility of the teacher out of class 5. Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) 6. Helps student in providing study material which is not readily available 7. Helps students in providing extra class/lab hours in case of non-availability of sufficient time to complete the course 8. Helps students in realizing their strengths and developmental needs 9. The teacher inspires me by his or her knowledge in the subject 10. Is the teacher sufficiently co-operative and helpful to discuss nonacademic problem? 11. Is the teacher helpful and cooperative to discuss academic issue? 12. How do you rate the student-teacher relationship in your department?</p> <p>LABORATORY INTERACTION (Only for lab based courses) 1. Availability of teacher during lab class 2. Helping the students in conducting experiments through set of instructions or demonstrations 3. Helps students in exploring the area of study involved in the experiment 4. Is the condition and quality of the lab equipment is</p>

satisfactory? 5. What is the major obstruction you face on regular basis inside the lab to perform experiments? Feedback is discussed in respective departments and proposal for improvements are suggested.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	BENGALI	20	30	10
BSc	HONS+GENERAL	643	456	229
BCom	HONS+GENERAL	357	503	161
BA	HONS+GENERAL	1134	2487	820

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2554	10	78	0	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	50	120	4	2	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Mentoring is carried out specially for the weaker students through tutorial classes .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2554	51	51 : 500

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	34	8	0	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Gargi Bhattacharya	Assistant Professor	Manas Chatterjee Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	NA	3RD	24/03/2018	07/05/2018
BCom	NA	3RD	24/03/2018	07/05/2018
BA	NA	3RD	24/03/2018	07/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is carried out through regular class assessments, project works, seminar presentations, laboratory work.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar with details of no. of lectures per teacher is prepared at the beginning of the academic session. This calendar truly adheres to the University norms related to curricular activities and examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BSc		109	103	94.5
NA	BCom		84	57	67.9
NA	BA		315	200	63.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NA](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICHR	3	1.42
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
EXCELLENCE IN RESEARCH IN REGIONAL SCIENCE	GARGI BHATTACHARYA	MANAS CHATTERJEE AWARD	01/06/2018	RESEARCH IN REGIONAL SCIENCE
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	3	3	0
International	6	12	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nonlocal correlations in a macroscopic measurement scenario	SAMIR KUNKRI	Physical Review A	2017	0	MAHADEVANA NDA MAHAVI DYALAYA	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	1	0
Presented papers	3	6	2	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness campaign on vector borne disease on Thalassemia	NSS	7	40
Swachhata Pakhwada	NSS	10	50
Green drive Plantation programme	NSS	10	20
NSS Day: Plantation Drive	NSS	10	40
NSS 7 days special camp: Bood donation	NSS	10	50

camp, cleanliness
drive, Drawing
Competition etc

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SAVE THE ENVIRONMENT	FRONTLINE SOCIETY	ROAD RALLY	7	55
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	30/05/2018	30/06/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
EXCEL MEDISKILLS PVT.LTD	01/07/2017	SKILLS TRAINING	45
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22.3	6.74

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsys	Fully	LSEase:6.3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18912	1999085	198	44750	19110	2043835
Reference Books	501	142155	10	5549	511	147704
e-Journals	6000	5900	0	0	6000	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	79	3	79	23	0	5	22	100	0
Added	0	0	0	0	0	0	0	0	0
Total	79	3	79	23	0	5	22	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2308500	3425035	1775000	2288641

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has an organised system for maintaining and utilizing physical, academic and support facilities. 1) College office receives requisition from the concerned departments 2) Matters are placed before concerned committee meetings held periodically 3) Principal orders execution of decisions through Purchase Committee, Accounts Office and Finance Committee if required 4) Work orders are placed to concerned persons for carrying out the job 5) Vendors submit Job Completion Certificate signed by department concerned 6) Payment made upon Bill submission after checking of all materials and documents 7) Work done is reviewed and reported to Principal

<http://www.mmbkp.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT CONCESSION	54	38180
Financial Support from Other Sources			
a) National	National	13	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	30/06/2018	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
2018	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
55	50	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.A HONS	ENGLISH	WBSU	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER COLLEGE CHAMPIONSHIP (CRICKET)	Institutional	18
INTER COLLEGE DISTRICT CHAMPIONSHIP (FOOTBALL)	DISTRICT	18
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council works to facilitate the students throughout the year and organizes several activities: Organising Nabin Baran Utsav(Freshers Welcome), a cultural programme to welcome the newly admitted students Students Council organize the Annual social of the college. Students Council also make arrangements for Saraswati puja inside the college campus. Students council observe the Teachers Day to mark the birth anniversary of Dr. S. Radhakrisnan.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

212

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Golden Jubilee celebration was organized by Alumni. Meetings are held annually.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of different statutory sub committees from faculty members as well as stake holders for coordinating important academic and administrative activities of the college. Discipline specific leadership and management carried out by Faculty members under the supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Seminars, workshops, extension lectures held Students seminars and projects pertaining to the syllabus are held regularly Two teachers from the department of Chemistry and English are members of the University UG Board of Studies
Teaching and Learning	ICT enabled teaching methods employed High speed Internet services are provided to students Learning through field work, excursion, industrial visit
Examination and Evaluation	Besides the University exams, the

	students also appear for Internal assessments.
Research and Development	The students are encouraged to present papers on topics pertaining to their syllabi. They are also encouraged to participate in project works to hone their cognitive skills. Teachers are motivated for research publications in peer reviewed,UGC enlisted journals with high impact factor. Encouraging faculty members to act as PhD supervisors.
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated with software system. We have subscribed to different e-resources comprising of e-books and e-journals. Separate Internet facility in the library for students and teachers for easy access to e-resources Procurement of more teaching aids, books, reference books, journals under RUSA fund
Human Resource Management	Facilitating the faculty members to participate in Orientation and Refresher Courses, Conferences, seminars, workshops Motivating and arranging different training programmes for Non-Teaching staff. Seminars and workshops on safety measures, health and hygiene, environment and social awareness held. Maintenance of grievance-redressal, anti ragging, sexual harrasment committee
Admission of Students	Online admission for UG students Online admission is made strictly on the basis of merit to keep the process transparent. Strict observance of Govt. rules for reserved categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Regular notices are given in college notice board and website for dissemination of information to students.
Administration	Notice display system for students and stakeholders Regular exercise of e-tendering process through Govt. portal Exercise of PFMS portal to upload expenditure related to Govt fund(RUSA) Submission of papers of retirement through e-pension portal.
Finance and Accounts	Fully computerized with high speed internet facility for office and account section

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	30/05/2018	30/06/2018	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course entitled "Recent developments in Mathematics" under UGC- sponsored refresher course by Human Resource Development Centre, Patna University	1	27/07/2017	16/08/2017	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Co-operative	Staff Co-operative	Students Health Home, Safety First

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes the Institution conducts both Internal and External audits annually through recognized bodies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	Yes	Sudhir Kr. Jain Associates	Yes	Somnath Roy Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though the college does not have a registered Parent-Teacher Association yet meetings are held regularly by each department so that the teachers can inform the parents about the academic growth of their wards. The teachers also maintain an attendance register through which they can intimate the parents about the irregularity of the students concerned The parents are also requested to actively participate in the academic affairs of the college and provide their quality feedback on them.

6.5.3 – Development programmes for support staff (at least three)

Computer Training Workshop organised by Mediskills Pvt Ltd.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives to be taken for introduction of PG courses in Arts subjects. . ICT should be increased in teaching learning process. MoUs and collaborations with Institution/ industry for student exchange programme and faculty exchange programme. Vacant Teaching and Non-teaching posts to be filled on regular basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	LIBRARY WORKSHOP	26/07/2017	26/07/2017	29/07/2017	700
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness programmes in classes	01/07/2017	30/06/2018	120	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Save Energy initiatives taken by the college to make aware their students about the importance of energy saving. Environmental awareness campaigns through seminars and workshops Awareness and conservation of biodiversity among the students through field trips. Awareness about solid waste management Use of solar energy

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/04/2018	1	SWACCHH ABHIYAN	SOCIAL AWARENESS FOR CLEAN LINESS	50
2018	1	1	07/02/2018	1	GO GREEN	IMPORTANC E OF PLAN TATION	65

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/06/2018	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	30/05/2018	30/06/2018	0
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic usage banned. No Smoking zone. Use of Alternative source of energy.(solar energy) Use of energy saving LeD lights A large number of trees planted inside the main campus and RGSN campus. Organic farming inside the campus. A place is marked for the disposal of biodegradable waste generated from laboratories.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college runs a voluntary childrens coaching and mentoring class for the economically deprived children of the slum adjacent to the RGSN campus. Students, ex-students and teachers of the college make time from their busy schedule to assist these children with their regular school work as well as co-curricular activities like drawing, singing in the morning from 9am to 10am. Story telling activtities are also conducted regularly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mmbkp.in/igac-document/best-practice-of-the-college-2/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Swami Jyotirmoyananda Giri Maharaj, a monk, established this college in the year 1968 with a noble vision to educate the working class (mostly fishermen) of this region and to bring them to the mainstream. He wanted to illumine the minds of the local people who have been otherwise deprived of education. Though this was quite a challenging work for him, yet he left no stone unturned in converting a students' hostel to a higher education institution. The college being founded by such a great monk strives hard to keep the good faith by inculcating social values and ethics in the students of the college.

Provide the weblink of the institution

<https://mmbkp.in/igac-document/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Fully automated office to ensure an updated data management system in the college. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. Construction of Lift in the Annexe building. Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members. Construction of rain water harvesting system in the college campus. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff. Besides other quality initiatives works IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation. Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.